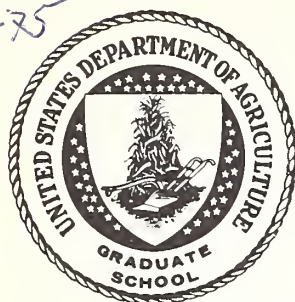


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GRADUATE SCHOOL

CONTINUING EDUCATION
FOR THE FEDERAL
COMMUNITY

Newsletter

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CALENDAR OF EVENTS

February 1969

March 4

APR 24 1969 Faculty Luncheon - to be announced

5

CURRENT SERIAL RECORDS

Lecture - "Recent Trends in the Chemistry of Phenolic Compounds," by Dr. R. M. Horowitz. Plant Industry Station, Beltsville, at 10:30 a.m.

OUR TEACHERS SPEAK

February faculty luncheon guests heard interesting, entertaining, and thought-provoking remarks from three of our teachers, Eleanor Traylor, Helen Dudley, and Katherine Frederic.

Mrs. Traylor, who is assistant professor of English at Montgomery Junior College and also teaches English in the Graduate School, spoke in a philosophical vein pointing out that communication is the key to human survival.

"Communication is perfectable," she maintained, adding that in periods when it approached perfection we had "golden ages" and when it failed we had "dark ages."

Thus, she explained, the study of English is essentially human and humanizing and her classes become forums in which students labor over such considerations as "what is thought?" and "what are words?" One of her aims, Mrs. Traylor said, is to encourage students to express their thoughts.



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Helen Dudley, senior projects officer, for the Office of Civilian Personnel, Department of Army, conducts a "Seminar for Women Executives," for our Special Programs Department. She explained that the seminar is not subject-matter oriented, but attitude oriented -- to help professional women "develop new insights into their own quest for making greater contributions and achieving self-actualization."

She said the seminar is based on several assumptions, namely that women executives tend to have a lower level of aspirations than would be justifiable; that,

if supervisors, they may be more than normally tempted to cling to the speciality that brought them success; that they may be likely to read into day-to-day communications more threat than is actually there; and that they may experience feelings of guilt because of not being full-time homemakers.

Miss Dudley explained that the aim of the seminar is for the women to help each other, with the aid of resource people such as behavioral scientists, so that on completing it each participant will have "an increased comprehension of, and confidence in, her potential for making unique contributions to management."



*

Katherine Frederic, a personnel policy officer for the Civil Service Commission, described her Graduate School course in American National Government. A major problem, she pointed out, is how to pitch and organize the course so that it will be of value to all participants, who may vary from high school graduate to PhD.

She said that the make-up of the class precludes the use of long lectures and that she concentrates on achieving group participation, aiming to keep discussions in line so that key points of the subject matter are covered.

Dr. Frederic pointed out pitfalls of the discussion method, stating that one must use tact to cut off those who would monopolize the time and to avoid glib, superficial "answers." She emphasized the need to "bring people out."

Devises she uses to promote learning, Dr. Frederic said, include previews of the scope of the subject, emphasis on key points, frequent reviews, and the use of book reviews rather than term papers as way of "equalling out" the disparity in background among her students.

"It seems worthwhile to try," Dr. Frederic concluded, "to help students learn the fundamentals of, and to kindle a spark of interest and intellectual curiosity in, our form of government."



OUR TEACHERS WRITE

Adalcinda C. Luxardo, who has taught Graduate School courses in Portuguese, has published a book of poetry in Brazil, "Caminho do vento" or "Way of the Wind." She writes that she plans to produce a text book, "Brasil fala Portugues," which will teach the Portuguese language on three levels, including part of the literature of Brazil.

ADDENDUM

Add to the "fan letters" we quoted in the December Newsletter, those received by Graduate School instructors Erwin R. Draheim and Benjamin J. Mandel. Student Arthur J. Brophy Jr. writes Dr. Draheim to thank him for "the most interesting and enjoyable class I've ever been in," and Mr. Mandel is praised by students Marvin Permann and Martin L. Leonard for being a "very good, dedicated instructor" and for "probably the best course I have taken in my Government career."

REGISTRATIONS

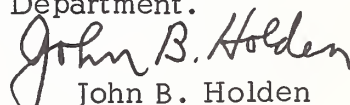
The evening program has over 6,000 course registrations during this current term. The enrollments in our daytime and correspondence programs have increased substantially over last year.

SELF-EVALUATION STUDY

Within a week or two a sampling of teachers, committee members and students will receive a questionnaire as part of our self-study project. The questionnaires are designed to get evaluative feed-back on our present educational services. We are also asking for suggestions and ideas to guide our future activities. In order to get as frank responses as possible, the questionnaires are to be returned anonymously. (Naturally if you prefer to sign your name you may do so.) Teachers can help us by encouraging students to take the project seriously and to return the questionnaires some of them will receive. If you receive a questionnaire, please fill it out promptly and return it as soon as possible.

NEW COMMITTEE APPOINTEES

Dwight D. Ink, assistant secretary for administration, Department of Housing and Urban Development, has been appointed Chairman of the Special Programs Committee. Bert Holtby of the Forest Service has been appointed Chairman of the Center for Modern Learning Committee. Francis Mulhern of the Agricultural Research Service has been appointed Chairman of the Public Administration, General Management and Supervision Committee of the Special Programs Department.


John B. Holden
Director

